

# Agenda - Board meeting in Helsinki

Date: Friday 14<sup>th</sup> to Saturday 15<sup>th</sup> of January 2016.

The meeting starts with lunch at noon the 14<sup>th</sup> and end the 15<sup>th</sup> at 3 pm.

Venue: Hotel/Restaurant Krapi, addresss Rantatie 2 in Tuusula

## 13.00 Welcome! Sigga Kalman

### Presentation of all Board members

All Board members present themselves including any special personal interest.

Board members that have participated in SSAI work before - please tell us why you have chosen to be an active SSAI member.

New Board members - what burning questions do you have?

### Election of chair, All

### Approval of the Agenda

### Time and place for next meeting

Summer meeting in Lund/Malmö - June 17<sup>th</sup> to 18<sup>th</sup>

SSAI officers meeting in Lund/Malmö the day before

Winter meeting - Reykjavik -February 2<sup>nd</sup> - 4<sup>th</sup> 2017

SSAI officers meeting in Reykjavik the day before

Congress Board meeting in Lund/Malmö 5<sup>th</sup> of September 2017

SSAI officers meeting in Lund/Malmö 28<sup>th</sup> pm

## 14.00 Approval of the Minutes of the last Board Meeting, Anne Berit Guttormsen

## 14.05 Presentation of SSAI and Status report, S. Kalman

An introduction to SSAI. The aim, mission and activities of SSAI.

The roles of SSAI officers, SSAI Board and Acta Foundation Board. - Sigga, Tom Silfvast and Anne Berit.

Editor in Chief, Acta Editorial Board and Managerial matter - Michael Haney, Anne Berit?

The structure and management of the foundation - Sigga, Michael, Tom

Suggestion for future management - Sigga

Election of ACTA Foundation board members

## 14.45 Coffe and Tea

## 15.05 Above discussion continues

## 15.30 Congress reports

Summary of the congress in Reykjavik 2015, A. Møller (20 min)

Status presens for the congress in Malmø 2017, M. Bodelsson (15 min)

Status presens for the congress in Copenhagen 2019, Susanne Wammen (Jacob Trier Møller) (10 min)

## 16.00 Logo finding, presenting designer. S. Kalman, S. Pischke, A Møller

Background S. Pischke

Presentation of designers Martin Holmer, Sören Pischke, Suzanne Wammen

16.30 The Committees -

- a. achievements 2015,
- b. planed actions/activities 2016 and
- c. proposal for budget

Educational Committee, Annukka Vahtera (15 min)

Clinical Practice Committee, J-H Laake (15 min)

Research Committee, M. Haney (15 min)

Including instruction on grant to be announced May 2016, closing of application late September and decided on att SSAI Winter meeting 2017

17.15 Report from the National Societies, The presidents (10 min)

17.45 To-days meeting end

## Saturday 15<sup>th</sup> of January

07.30 Acta Foundation Board meeting, ending 08.40

New co-editor

Rules for expenses

Budget proposals from the comittees

9.00 Comments on yesterday's discussion/meeting

9.15 Logo finding, choosing a designer. S. Pischke, S. Kalman

9.30 Finances

Status report of the Treasurer, T. Silfvast

Status report of Acta Foundation, I. Gøthgen (TBD)

Decision on budget for the comittees

10.15 Coffe and tea

10.35 Status report of the Editor in chief of Acta, M Haney

11.05 The home page - [www.ssai.info](http://www.ssai.info), S. Pischke

11.20 Minutes, communication and contact with the national societies. How can we improve? 10 min group work, 5 min presentation (3-4 groups). Decision on implementation

12.00 Lunch

13.00 What more do I need to know about SSAI? New members on the Board questions

13.45 International affaires

14.10 Any other business

14.30 Closing and Coffe

Sigga Kalman