

Contract for the SSAI-coordinated Training Programme on Advanced Obstetric Anaesthesia 2022-2024

Parties involved:

1. Trainee: _____
2. Chairman of the home department
3. SSAI representative: Chairman of the programme Dr Kim Ekelund, Dept. of Anaesthesiology, Juliane Marie Centre, Rigshospitalet, Blegdamsvej 3, 2100 Copenhagen, Denmark

General circumstances

Scandinavian Society of Anaesthesiology and Intensive Care Medicine, SSAI, coordinates a training programme on Advanced Obstetric Anaesthesia for Scandinavian specialists in Anaesthesiology.

All participants of the SSAI-coordinated training programme must be members of the SSAI.

The course language is English.

The training programme lasts two years and consists of:

- Clinical training including working in one or two obstetric departments
- A four-week exchange programme in another country
- Five SSAI courses organised by various Nordic countries including participation in the SSAI Congress 2024
- Research project
- E-learning course

During the training period the trainee is designated a home department, which is responsible for the costs of the courses. The trainee will be working in one or two departments. These departments will employ the trainee in an appropriate position for the duration of the training programme. A minimum of four months of clinical training should be at a university clinic. If the home department is at a District General Hospital, four months of training should take place at a university department, or equivalent, with more than 2000 deliveries per year. Each of the departments will appoint a personal supervisor for the trainee. The exchange period should be no less than four weeks in a foreign country. At the end of the second-year training period the candidate submits a report to the SSAI Advanced Obstetric Anaesthesia Training Programme chairman evaluating the practical and theoretical training objectives of the SSAI coordinated training programme. Deviations from the standard SSAI contract must be approved by the local representative of the SSAI Steering Committee for the Post Specialist Training Programme on Advanced Obstetric Anaesthesia.

Responsibilities of the trainee, department(s), and SSAI

1. Responsibilities of the trainee:

- During the two years of training the trainee will actively participate and assist the department(s) in performing clinical duties including acquisition of advanced theoretical knowledge and training in cognitive, attitudinal, practical, and procedural skills as recommended in the training objectives
- E-mail will be used, and the trainee will need to update email address to course secretary.

2. Responsibilities of the department(s).

- The home department will organize for the trainee a training programme that will cover all fields of obstetric anaesthesia.
- The training programme will start simultaneously September 1, 2022, in all Nordic countries.
- The department(s) will employ the trainee in an appropriate position during the two years of the training programme.
- The department(s) will appoint a personal supervisor for the trainee.

The home department will cooperate with the steering committee of SSAI (if needed) in organizing an exchange programme to a clinic in another country. The exchange programme may be organized as:

- A direct exchange between two departments in different countries.
- A visit to a foreign clinic funded by the home clinic(s) or by research funds.
- A position (locum) at the host department.
- During the exchange period the exchange department will help in solving local problems such as accommodation and temporary certification for the trainee.

3. Responsibilities of SSAI

- SSAI will during the two-year training period organize five mandatory courses, each of three-four days of duration, for all participating trainees in the Nordic countries.
- SSAI will set up a Steering Committee with one member from each Nordic country. This committee will coordinate the training programme and help in solving practical problems that may arise such as contact and communication between clinics, salary, and certification.

Diploma and certification

During the program several assessment methods will be used to identify learning needs.

- A personal logbook and portfolio will serve as documentation for the achievement of clinical experience and performed procedures.
- The trainee must at the end of the programme have finished a research project. The project must be presented in relation to the SSAI Congress 2024 and must be finished it within one year after the Congress.
- The trainee must submit a report to the steering committee evaluating the entire programme.
- The trainee will receive a diploma for the course once the learning objectives for the course have been fulfilled.

Expenses for the programme

Responsibilities of the home department

The total course fee for the SSAI-coordinated training programme on Advanced Obstetric Anaesthesia will be approximately 8000 Euro not including travel expenses and possibly not always accommodation. All these costs should be covered by the home department. Other arrangement concerning finances must be approved by the steering group.

The home department should send the organizers of the courses confirmation that the course fee has been paid (bank transfer account no or another kind of confirmation) at latest 30 days before the start of each course. If payment is not received in due time, the trainee might not be welcomed to attend the course.

The salary and extra expenses for travel and accommodation during the exchange period will be paid by the home department.

Signature:

Date, Name of the Trainee

Date, Chairman of the home clinic

Date, Kim Ekelund, Chairman of the training programme