

## Contract for the fifth SSAI Postgraduate Training Program in Critical Emergency Medicine 2023-2024

Parties involved:

1. Program participant: \_\_\_\_\_

2. Name of the host department: \_\_\_\_\_

Chairman of the host department: \_\_\_\_\_

3. SSAI representative: Program Director, Sen. Consultant Nanna Kruse  
Dep. of Anesthesiology, Nordsjaellands Hospital, DK  
Postal adresse: Skovledet 79, 3400 Hilleroed, Denmark  
E-mail: [nanna.kruse@regionh.dk](mailto:nanna.kruse@regionh.dk)

### **Program description:**

The Scandinavian Society of Anesthesiology and Intensive Care Medicine, SSAI, coordinates an advanced educational program in Critical Emergency Medicine.

The program consists of:

- Two years of clinical work in critical emergency medicine including in- and prehospital work. During the training period, the program participant may work at one or more host clinic(-s) or departments.
- A four week exchange program in a foreign country
- Four residential courses of 4 days of duration in various Nordic countries
- Directed self study and distance learning activities including pre- and post course assignments.
- A research project

The program language is English.

For further details, please see the full Program Description and Curriculum at [www.ssai.info](http://www.ssai.info)

## **Responsibilities of the program participant, the host clinic/department and SSAI:**

### Responsibilities of the program participant:

- The participant must participate actively in the clinical work in the host clinic and acquire the theoretical knowledge and training in cognitive, attitudinal, practical and procedural skills.
- The participant must keep the Research Supervisor updated on a regular basis regarding his/her progress and challenges regarding the research project.
- The participant must keep the Program Committee informed if he/she is unable to adhere with any of the assignments, tasks and deadlines in the program.
- The participant should submit confirmation that the course fee for each Residential Course has been paid no later than 30 days before the start of the course. If payment is not done in proper time, the participant might not be allowed to attend the course.
- The participant is responsible for providing the Program Director at [ssaicrem2023@gmail.com](mailto:ssaicrem2023@gmail.com) with a valid e-mail address.
- The participant shall organize an exchange period of at least 4 weeks in another country in collaboration with the steering committee of the SSAI CrEM and the host clinic/department. The exchange can be split up, but each stay should be no shorter than one week.

### Responsibilities of the host clinic/department:

- The host clinic/department shall employ the program participant in an appropriate position during the two years of the program
- The host clinic/department shall assign the participant clinical, tutorial, quality control/development and management work relevant to the program.
- The host clinic/department shall provide flexibility around the residential courses, the exchange period and the directed self study, allowing time for all.

### Responsibilities of SSAI:

- SSAI CrEM organizes four mandatory residential courses.
- SSAI CrEM will, in collaboration with the participant and the host clinics, facilitate an exchange period that allow the participant one or more stays in a clinic in another country.
- The SSAI CrEM will facilitate the directed self study and distance learning activities.
- The Program Committee will supply a SSAI CrEM mentor for each participant.

- If the participant is unable to attend one of the residential courses, the Program Committee will seek to arrange alternatives, e.g. making it possible for the participant to attend the missed course during the next round of the program. The participant may still be accountable for the course fee.

**Diploma and certification:**

The program committee will grant the participants a SSAI Diploma in Critical Emergency Medicine on the following conditions:

1. Attendance of all four residential courses and passing whatever tests are included in those
2. Approval of all pre-, inter- and postcourse assignments
3. Approval of the research project
4. Completion of two years of the clinical practice program
5. Completion of four weeks in an exchange program

The Program Committee will manage deviations from these requirements.

**Economy:**

The SSAI Educational Committee regulates the economy of the SSAI Postgraduate Training Program in Critical Emergency Medicine, and the program is self-sustained and not for profit. The total cost of participating in the program amounts to approximately 10.000 €, travel expenses related to the Residential Courses and the cost of the exchange period are NOT included. The Program Committee reserves the right to adjust the amount if necessary.

Deviations from this contract must be approved by the Program Committee for the SSAI Program in Critical Emergency Medicine (SSAI CrEM).

**Signatures:**

Date and signature of the participant

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Date and signature of the chairman of the host clinic

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Date and signature of Nanna Kruse, Program Director of the SSAI CrEM

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